CALL TO ORDER
A regular meeting of the Duncanville City Council was called to order on Tuesday, June 4, 2019, at 6:01 p.m. in the Council Briefing Room at City Hall with a quorum to wit:

COUNCIL PRESENT:
Mayor Barry L. Gordon
Councilmember At-Large Patrick Harvey
Councilmember Joe Veracruz
Councilmember Don McBurnett
Councilmember Monte Anderson
Councilmember Mark D. Cooks
Councilmember Johnette Jameson

I. WORK SESSION / BRIEFING

I.1. DISCUSS AGENDA ITEMS
Mayor Gordon read the item into record, and City Manager Hugman reviewed each item. Item 5a - Conduct a Public Hearing and consider an Ordinance to amend the existing “DD” Downtown District to include a “PD” Planned Development Zoning to allow a convenience store with fuel and hotel development on Lot 2, Block 1 Odahi Addition, approximately 4.074 acres, more commonly known as 822 N Duncanville Road. City Manager Hugman stated the applicant requested to table the item for updates needed on the Concept Plan. City Attorney Dosher provided the language for the motion to City Council in order to continue the Public Hearing at the June 18, 2019 City Council meeting. City Council agreed to allow for citizen comments during the Public Hearing and agreed to table Item 5a.

I.2. BRIEFINGS / PRESENTATIONS

I.2.A. Discussion on the Solid Waste Collection Level of Service.
Public Works Director Ramey presented the Solid Waste Contract Renewal. The current solid waste collection contract with Republic Services provides residential and certain commercial solid waste collection services to the City under a 20-year contract, 09/21/1999 – 09/20/2019.

Level of Service (Residential):
• Trash Pick-up, twice a week – unlimited quantity in bags
• Recyclables Pick-up, once a week – 18-gallon bin
• Bulk & Brush Pick-up – unlimited quantity, 2/mo
• Support to Seniors & Disabled (~ 30 households)

Containers (Residential):
• Trash Bags for Trash
• 18-gal Bins for Recyclables

Landfill services provided by Waste Management.

Discussion followed on an option to continue the current level of service in 2019, which would reflect the “month-to-month” rate, if required, or to combine with a “Duncanville Recycling Center” ($0.87/mo).

Residential Service Options - City Recycling Center:
• Located at vacant City-owned impound lot at 223 Woodhaven Blvd
• Manned by two employees to monitor disposal activities
• Open every Saturday 8:00am – 1:00pm (except Thanksgiving & Christmas)
• Dumpsters for each type of recyclable material (plastic, paper, glass, metal, etc.)
• Dumpsters for bulk & brush
• Dumpsters removed when full
• City would landscape and make other Improvements to the property
Estimated total cost to operate recycling center over a 10-year contract would be $1,154,696.29. Resulting in a monthly cost per household over a 10-year contract of $0.87 a month; with an increase in landfill costs due to additional materials entering “waste stream” due to a percentage of residents not using the recycling center.

Mayor Gordon stated citizens are subsidizing the cost for the few citizens who are taking advantage of the unlimited bulk pick up services.

City Council agreed to option three and providing the option to any resident to rent a 96-recycling cart from Republic Services. Council asked staff to provide educational resources to citizens on recycling.

<table>
<thead>
<tr>
<th>Collection Options</th>
<th>Garbage Bags- Unlimited</th>
<th>Recycling Bin- 18 gal</th>
<th>Bulk &amp; Brush Cart - 96 gal</th>
<th>Boom Truck Max **</th>
<th>Cost</th>
<th>Diff.</th>
<th>Increase to Commercial 30 CY Haul-off</th>
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<td>$6.80</td>
<td>4%</td>
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</table>

I.2.B. **Briefing to City Council regarding the 2019 Independence Day Celebration.**

Parks and Recreation Director Stevenson briefed the Council on the 2019 Independence Day Celebration. The annual Duncanville Lion’s Club Parade “Home of the Brave” will begin Thursday, July 4th at 9:00 am. The Grand Marshal is Coach David Peavy and the Duncanville High School Boys State Basketball Championship Team. The Independence Day Celebration will begin at 6:00pm in Armstrong Park; Main Street will be closed from Center Street to Wheatland Road at 6:00pm. The fireworks will begin at 9:30pm; 12,000 wrist bands will be available at the Recreation Center starting June 10, 2019. Director Stevenson questioned if Council had any issues with presenting five to six VIP wrist bands to Council and Park Board members, and if Council was ok with serving Barbeque in the VIP tent. Council had no comments.

The Briefing Session was adjourned at 7:03 p.m.

II. **EXECUTIVE SESSION**

No Executive Session were held.

III. **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.)**

The City Council convened into Regular Session in the Council Chambers at 7:06 p.m. with Mayor Gordon presiding.

The Invocation was delivered by Reverend Ginger Hertenstein, First Presbyterian Church Duncanville.

The Pledge of Allegiance and Texas Pledge were led by Mayor Gordon.

III.1. **REPORTS**

III.1.A. **Mayor’s Report.**

Mayor Gordon updated citizens on the expansion of Highway 67. TxDot has experienced some delays and the project will now be completed in Spring of 2020. House Bill 1631 was signed by Governor Abbot to eliminate red light cameras and immediately went into effect on May 31, 2019. Any fees prior to May 31, 2019 will remain in effect however, there will not be a hold on car registrations. A date for removal of all red-light camera equipment has not been set.

Mayor Gordon recognized Officer Doug Sisk as a Duncanville City Champion for all his accomplishments and service to the community.
III.1.B. Councilmembers’ Reports
Councilmember Jameson asked Pastor Hertenstein to provide a prayer for the employees and families of the victims that were affected by the tragic shooting that took place at a Municipal Building in Virginia Beach.

Councilmember Cooks thanked all citizens who attended the Family Fun in the Park Bike Ride held on June 1, 2019.

Councilmember Cooks encouraged all citizens to attend:
Lunch, Laugh, and Learn
Date: May 23, 2019
Location: Luby’s Cafeteria
Time: 11:30 a.m. – 1:00 p.m.

Councilmember Anderson encouraged all citizens to visit:
Black and Bitter Coffee and Books
100 South Main Street

III.1.C. City Manager’s Report.
City Manager Hugman encouraged all citizens to fill out an application and join one of the City’s Boards and Commissions and volunteer for Keep Texas Waterways Clean.

Keep Texas Waterways Clean
June 8, 2019
8:00 a.m. – 11:00 a.m.

Juneteenth Celebration
June 15, 2019
5:00 p.m. – 10:00 p.m.
Valley Ridge Park
2850 Parkridge Dr.
Cedar Hill, TX 75104

City Manager Hugman introduced Tamara Bell, SWRCC Director. Ms. Bell presented Darrian Hale, dispatcher with the Life Saving Award for her calmness and quick response to help save a life when their computer system froze.

III.2. PROCLAMATIONS AND PRESENTATIONS
Parks Superintendent and Keep Duncanville Beautiful Liaison Hamilton presented the following properties:

District 1: Rhonda Tyson
1415 Big Stone Gap Rd.
Duncanville, TX 75137

District 2: Vicky Hogue
218 S Horne St
Duncanville, TX 75116

District 3: John & Mary Jauchen
602 Truman Ct.
Duncanville, TX 75137

District 4: H.L. Mathis
302 Blueridge Dr.
Councilmember Cooks presented the proclamation to Tiffiney Wyatt, Corbett Mitchell Media & Consulting.

III.3. CITIZENS’ INPUT
At this time, two minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens’ Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

Mayor Gordon read the item into record.
No one spoke.

III.4. CONSENT AGENDA
Mayor Gordon requested that City Secretary Kristin Downs read the Consent Agenda Items.

III.4.A. Consider the Minutes for the May 21, 2019 City Council Regular Meeting.
Councilmember Johnette Jameson made a motion to approve the item as stated, Councilmember Don McBurnett seconded the motion. The vote was cast 7 for, 0 against. Item passed.

III.5. ITEMS FOR INDIVIDUAL CONSIDERATION
III.5.A. Conduct a Public Hearing and consider an Ordinance to amend the existing “DD” Downtown District to include a “PD” Planned Development Zoning to allow a convenience store with fuel and hotel development on Lot 2, Block 1 Odahi Addition, approximately 4.074 acres, more commonly known as 822 N Duncanville Road, Duncanville. THIS ITEM REQUESTED TO BE TABLED BY THE APPLICANT.
Mayor Gordon opened the Public Hearing at 7:39 p.m.
No one spoke.
Mayor Gordon stated the applicant has requested to table the item due to updates needed on the Concept Plan.
City Attorney Dosher stated a motion to move and continue the Public Hearing of Ordinance 2366 of Item 5a to the next City Council meeting held on June 18, 2019.
Councilmember Mark D. Cooks made a motion to move and continue the Public Hearing of Ordinance 2366 of Item 5a to the next City Council meeting held on June 18, 2019, Councilmember Johnette Jameson seconded the motion. The vote was cast 7 for, 0 against. Item passed.

Councilmember Jameson withdrew her name from nominations as Mayor Pro Tem.
At-Large Councilmember Harvey nominated Councilmember McBurnett.
The vote was cast 7 for, 0 against. Councilmember Don McBurnett was named Mayor Pro Tem.
III.5.C. **Appoint City Councilmembers to serve on the Audit Committee and discuss and consider private citizens’ appointment to the Audit Committee, as well as designate a chairman for the committee.**

Mayor Pro Tem McBurnett nominated Steve Rutherford to the Audit Committee.

The vote was cast 7 for, 0 against. Steve Rutherford was appointed to the Audit Committee.

Mayor Gordon nominated James Talley to the Audit Committee.

The vote was cast 7 for, 0 against. James Talley was appointed to the Audit Committee.

Mayor Pro Tem McBurnett nominated At-Large Councilmember Harvey to the Audit Committee.

The vote was cast 7 for, 0 against. At-Large Councilmember Harvey was appointed to the Audit Committee.

At-Large Councilmember Harvey nominated Mayor Pro Tem McBurnett to the Audit Committee.

The vote was cast 7 for, 0 against. Mayor Pro Tem McBurnett was appointed to the Audit Committee.

Mayor Pro Tem McBurnett nominated Councilmember Veracruz to the Audit Committee.

The vote was cast 7 for, 0 against. Councilmember Veracruz was appointed to the Audit Committee.

Mayor Pro Tem McBurnett nominated At-Large Councilmember Harvey as the Chair of the Audit Committee.

The vote was cast 7 for, 0 against. At-Large Councilmember Harvey was named Chair of the Audit Committee.

III.6. **STAFF AND BOARD REPORTS**


Finance Director Summerlin presented the financial report. April 2019 is the seventh month in fiscal year 2019. The bench mark is 58% of revenues and expenditures. General Fund ending unreserved fund balance is $15 million, 182 days of operations based on the FY2019 adopted budget or 100 days ($6.1 million) in excess of the benchmark 75-day reserve. Property tax revenue consists of three revenue streams. Current property tax collections are at 98.2% of budget since property tax payment deadline without penalty is January 31st. Sales tax revenue is at 38.1% of the budget. The data here reflects five months of revenue (February sales tax was received in April). Overall, General Fund expenditures are at 46.2% of budget. The Utility Fund ending unreserved fund balance is $7.2 million, 140 days of operations based on the adopted budget. The fund balance in excess of the 60-day reserve is $3.0 million. Utility and Solid Waste revenues have one month delay due to the billing process only six months of revenues are reflected. Overall, Utility Fund expenditures are at 53.8% of budget.

III.6.B. **Receive the NIBRS Conversion Report.**

Chief of Police Brown presented the National Incident-Based Reporting System (NIBRS) Conversion report. NIBRS captures specific details about crimes and offenders through incident-based reporting. Replacing Summary Reporting System (SRS) which is outdated and less detailed. Prior to March 1, 2019, the Duncanville Police Department used the FBI’s SRS system, which only included the highest offense in a crime. For example: if someone robbed and murdered a person, only the murder was counted under SRS. Using this example, two offenses would be reported under NIBRS. SRS and NIBRS both
fall under the Uniform Crime Reporting (UCR) Program. SRS Part 1 Crime are as follows: Criminal Homicide, rape, robbery, aggravated assault, burglary, larceny-theft (except motor vehicle theft), motor vehicle theft, arson, human trafficking commercial sex acts, and human trafficking involuntary servitude.

The switch has been years in the making. The FBI mandated the change and believes NIBRS is a more accurate way to count victims of crimes. The FBI will require NIBRS reporting on January 1, 2021. Texas House Bill 11 (HB11) of the 84th Regular Session introduced the requirement for Texas to begin its transition from a primarily Summary Reporting state to a NIBRS state, by setting a goal for transition to NIBRS by September 1, 2019 (TxDPS 2018). Duncanville PD will be transitioning on January 1, 2020 to a new Computer Aided Dispatch (CAD)/Records Management System (RMS) which only supports NIBRS reporting.

NIBRS captures specific details about crimes and criminals through incident-based reporting, these details include:

- Date, time, location, and circumstance of the incident
- Characteristics of the victim and offender such as the age, sex, race, and ethnicity, along with information about their relationship
- Involvement of weapons or drugs
- Details of property loss
- Was the crime motivated by bias
- Was a computer utilized to perpetuate the crime
- Provides more robust information on officer assaults

SRS employed the Hierarchy Rule which only counts the highest offense occurring within an incident and ignores all the others. NIBRS will count all reportable incidents; this could lead to a false sense of increased crime. NIBRS captures more crimes and the associated statistics. NIBRS has 52 offense classifications whereas SRS only has 10. A possible minor increase in overall crime statistics; most crime occurs as a single incident. A minor increase will be observed when multiple crimes are committed by the same offender(s) as each individual crime will be reported under NIBRS.


Chief of Police Brown presented the study of recruiting, hiring, and retention of the Duncanville Police Department. International Association of Chiefs of Police (IACP) conducted a study for the Duncanville Police Department. The study consisted of an analysis of data; policies, demographics of personnel, budgetary information pertaining to the department, on-site interviews and surveys.

Eleven (11) IACP Recommendations for the Department were made:

1. Increase awareness throughout the Department of the Mission Statement
2. Re-engineer Recruiting Standards that mirror 21st Century Policing goals and the needs of the City of Duncanville
3. Brand the Department as a modern 21st Century Policing Agency
4. Assign full-time responsibility for Recruiting and Hiring to a Command Level employee
5. Craft Recruiting and Hiring Strategic Plan to include:
   1. Diversity
   2. High Performance Candidates
   3. Internal Referrals
   4. Maximum Coordination between City HR and Police Department
6. Ensure consistency within Field Training of new recruits
7. Craft career development plans to strengthen “Patrol as the Backbone” of the Department
8. Enhance communication and accessibility of Command Staff to rest of the Department
9. Implement Telephone or On-line reporting to free up officers’ discretionary time
10. Create an Officer Safety & Wellness Task Force (various ranks/positions)
11. Conduct regular Community Meetings
   1. Discuss Community Concerns
2. Promote Joint Partnerships

Discussion continued on the following items: recruiting modifications, hiring modifications, retention modifications, and the expected results.

IV. ADJOURNMENT
The meeting was adjourned at 8:42 p.m.

APPROVED:

_______________________________________
MAYOR

ATTEST:

________________________________________
CITY SECRETARY